

**TOWN OF WINFIELD
AUGUST 9, 2017
PUBLIC HEARING**

FRANCHISE AGREEMENT FROM CHARTER CABLE

Supervisor Osborn called the hearing to order at 7 p.m. There being no questions or comments the hearing was closed at 7:15 p.m.

RESOLUTION 2017 - 07

The Town of Winfield approves the 15 year contract agreement with Charter Cable as presented by Time Warner/Spectrum Cable.

Ayes 4 Kwasniewski, Marsh, Peo, Royce

Nays 0

REGULAR BOARD MEETING

The regular Board meeting of the Town of Winfield was called to order by Supervisor Osborn at 7:15 p.m. Members present were: Councilmen William Kwasniewski, Howard Marsh, Michael Peo and Robert Royce. Highway Superintendent Gigliotti was not in attendance. Guests present were: Tracy Hula from Gates-Cole Insurance Agency, DCO Kevin Crawford, ZBA Chairman Keith Watkins and Mary Doremus from the West Winfield Star.

General Fund claims #128 - #144 and Highway Fund claims #92 - #99 were listed on Abstract of Voucher Sheets. A motion was made by Councilman Marsh and seconded by Councilman Royce to accept these Abstracts as presented. The Supervisor's and Town Clerk's reports for July 2017 were audited by members present. Councilman Royce questioned unknown items on the Supervisor's report. Supervisor Osborn stated that these will be corrected at the next meeting. A motion was made by Councilman Marsh and seconded by Councilman Royce to accept these reports as audited. Both motions were passed.

The minutes from the regular Board meeting held July 12, 2017 were read by each member. Councilman Marsh requested that the duplication of the word "hearing" be removed from the minutes. Councilman Kwasniewski asked that "stating that 5% of the Gross Revenue of the customers in the Town of Winfield will be sent to the Town" be removed from the minutes as this is not an accurate statement. A motion was then made by Councilman Royce and seconded by Councilman Kwasniewski to accept these minutes as amended. Motion passed.

Tracy Hula then reviewed the insurance policy for the Town of Winfield. After reviewing all of the items that the policy covers she stated that she would review the inventory of mowers, etc. with Highway Superintendent Gigliotti to make sure that all of the correct mowers, etc. are covered. The premium has increased for the year by \$1,093.

Kevin Crawford reviewed some of the calls he has received as Dog Control Officer in July and August and stated that he has recorded 56 miles of travel.

Supervisor's Report:

Supervisor Osborn reported that John Pustay has returned the payment made to him by the Town for being on the Board of Assessment and Review as a donation to the Town.

2. Discussed Budget Cover and a letter received concerning Fire Districts and Fire Department budgets **must** be submitted with the budget. Supervisor Osborn must clarify with Ms. Sadlon concerning this sentence about the fire budgets.

Clerk's Report:

1. There is a need to adopt a new Workday Resolution again due to the addition of Marcia Mickle hours.
2. The NYS Dept. of Health has requested that the districts of the Village and the Town be combined under just the Town of Winfield District #2169.
3. She presented a draft of a new building permit application. Some questions were made by the Board members such as the fee for septic tank replacement, solar & wind unit fees and a place for a solar permit application. All will be discussed with Codes/Zoning Ray Donley and will be presented at a future meeting so that the application can be redone. The Board approved a \$25. fee for both Solar and Wind permit applications.
4. Census letter did not include any other information except the letter. Supervisor Osborn will look to see if he has any other information.
5. She would like to investigate the cost of lateral file cabinets as the file cabinets that are in use now are in bad shape. The Board agreed that this could be looked into.
6. She also has requested that the Office be cleaned, swept and mopped at least every month.
7. A motion was made that the Cedarville Fire Department be sent a check for \$50. in memory of Stan Brown for Dale Brown and employee.

RESOLUTION 2017-08

On a motion presented by Councilman Kwasniewski and seconded by Councilman Royce, the following was ADOPTED:

Ayes	4	Kwasniewski, Marsh, Peo, Royce
Nays	0	

The Town of Winfield Board adopts the newest version of the Standard Work Day and Reporting Resolution for elected and Appointed Officials.

RESOLUTION 2017-09

On a motion presented by Councilman Royce and seconded by Councilmen Kwasniewski and Marsh, the following was ADOPTED:

Whereas, the Town of Winfield has been assigned by New York State as Vital Statistics Registration District 2169, and the Village of West Winfield has been assigned by New York State as Vital Statistics Registration District 2130, and

Whereas, the Town Clerk has requested the approval of the Town Board to formally consolidate the Town and Village into one primary registration district, namely the District of the Town of Winfield under Vital Statistics Registration District 2169, and

Whereas, the formal consolidation of the Registration Districts would benefit the public by eliminating questions as to which district records should be filed and not result in the loss of services to either municipality,

NOW, therefore be it **RESOLVED**, by the Town Board of the Town of Winfield that consolidation of the Town and Village Registrar functions under the Town's registration number (Vital Registration District 2169) is approved, pending necessary approvals of all other required entities, including the Village of West Winfield, Herkimer County and New York State Department of Health.

Motion carried with 5 as follows:

Charles Osborn	Aye	No
William Kwasniewski	Aye	No
Howard Marsh	Aye	No
Michael Peo	Aye	No
Robert Royce	Aye	No

Codes/Zoning Report:

Mr. Donley reported by written report that he only has 5 permits for the year. He has issued a Certificate of Occupancy to Precisionmatics and has sent a letter to the new owner of the Barrett property on Wall Street stating the violations, etc that need to be addressed on that property.

ZBA Report:

Mr. Watkins stated that he had attended the Town of Bridgewater Board meeting at which their Codes officer addressed the changes in swimming pool ordinances and wondered if Mr. Donley was aware of all of these changes.

Old Business:

1. Mr. Sullivan was not at the meeting to explain the Benchmarking resolution.
2. Supervisor Osborn questioned the Board as to whether they want to put the charging station in now or wait until the \$2500 comes to the Town. Questions were asked about whether there will be a charge to use the station and whether the Village will be putting one in. Councilman Kwasniewski state that we would not be competing with the charge station but setting up the infrastructure for the future as more cars will in use in the future.

New Business:

Trash Day will be September 30, 2017.

The next meeting of the Winfield Town Board will be held September 6, 2017 at 7 p.m. at the Town office Stone Road.

There being no further business to come before the Board, Councilman Royce moved to adjourn, seconded by Councilman Marsh. Meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Debrah B. Jones, Clerk